

UGA Academic Honesty Survey - 2007
UGA Faculty Strategies and Safeguards for Encouraging Academic Honesty

General

- Include information about “*A Culture of Honesty*” on the course syllabus
- Discuss academic honesty and give clear expectations of what will be considered cheating throughout the term, not just on the first day
- Treat students with respect and they will act responsibly
- Lead by example
- Do not set up Bulletin Boards for class discussion where inappropriate help may be solicited
- Have students sign a statement at the beginning of the term indicating their understanding of the academic honesty policy
- Give clear instructions about group work
- No open laptops allowed in class
- Remind students of penalties for academic dishonesty
- Invite Coordinator for Academic Honesty to speak to the class
- Report possible violations - if instructors do not adhere to the guidelines, students are left with the idea that it doesn't matter

Homework

- On-line homework with randomized questions or randomized data within a question to discourage copying
- Require submission of .doc file that shows author under properties

Written Assignments/Papers

- Create unique and/or personal topics for written assignments which make it difficult to use on-line sources
- Only in-class essays
- Stage assignments (outline, drafts, final version)
- Require a copy of all sources used when paper is submitted
- Mandatory tutorial on plagiarism
- Encourage collaboration and borrowing of ideas as long as the work is properly credited and referenced
- Use *Google* or *Mydropbox* to search for and detect plagiarism

Tests/Exams

- Include an academic honesty reminder on the test
- Write unique tests each term
- Different versions of tests/exams on different colored papers so it's easy to see what version students have
- Different versions of tests/exams on same colored paper so it's harder for students to identify neighbor's version
- Close monitoring
- Student must write a statement acknowledging honesty on test
- Require that work is shown for multiple choice tests
- Assigned seating
- Blue books exchanged
- Ban use of cell phones & other devices during tests
- Develop a bank of test questions and randomly select questions from the bank
- Collect all exams and exam-related materials after each exam
- Essay exams
- Open book & open notes essay exams so there is no reason to cheat
- Assign "prepare at home" "write in class" exams
- No exams – only written papers that are germane to the students' interests